



New Mexico Board of  
**Bar Examiners**  
www.nmexam.org

## New Mexico Bar Examination Cover Sheet

Place this completed cover sheet first in your application envelope, and then place the rest of the listed materials in order after it. This form must be filled out on the computer and then initialed by hand.

**Bar Examination Date:**

February  July Year: \_\_\_\_\_

**Bar Applicant**

(All information provided must match information on application form)

Full Name:

Mailing Address:

City, State, Zip:

Permanent Email:

(.edu addresses will not be accepted)

Phone:

Social Security No. (last four digits):

Law School:

Law School Grad Date (mo/yr):

This is my first bar exam application in New Mexico:

Yes  No

This is my first bar exam in any state:  Yes  No

I am licensed in another state or have an application pending in another state.  Yes  No

List states:

I will use my UBE score earned in New Mexico only to apply to another UBE state, and not for licensure in New Mexico:  Yes  No

I have already taken the MPRE and had the score reported to New Mexico:  Yes: mo/yr: \_\_\_\_\_ (required)  No

I have already taken the required class in New Mexico law:

Yes: mo/yr: \_\_\_\_\_ (required)  No

This checklist only contains the items that must be submitted by the applicant in his or her initial application packet; additional documents may be required. **All forms, deadlines, and detailed instructions for bar exam applicants are online at <http://nmexam.org/bar-exam/take-the-bar-exam/process-forms-deadlines/>**

**For office use only:**

- Email  
 Web

**Application Fee Enclosed:** \$ \_\_\_\_\_

Paid by:  Check/Money Order  Credit Card

**Application Documents Included with this Cover Sheet, in Order** (all are required; incomplete applications will be returned):

**(initial by hand or mark N/A)**

\_\_\_\_\_ Application Fee, stapled to the back of this form

\_\_\_\_\_ NCBE Character and Fitness Application with signed Acknowledgment Page

\_\_\_\_\_ Statistical Data Form

\_\_\_\_\_ Two originals of the NMBBE Release

\_\_\_\_\_ Three Character & Fitness Forms

\_\_\_\_\_ Credit Report (no more than 30 days old)

\_\_\_\_\_ Certificates of Good Standing and Statement(s) of Discipline (if applicable; including inactive/withdrawn/suspended/disbarred; alphabetical by state; if not so licensed, mark N/A)

\_\_\_\_\_ NCBE Number Certification

\_\_\_\_\_ Laptop Release of Liability Form (optional; if not submitting, mark N/A)

\_\_\_\_\_ Test Accommodation Request Forms, including current documentation of disability (required if requesting accommodations for disability; if not requesting accommodations, mark N/A)

**Due separately, if seeking admission in New Mexico:**

Pre-Exam: Law school transcript and certification form, FBI and state criminal records (fingerprints); Post-Exam: MPRE score, in-person class. See the NMBBE website for more information.

**Instructions to the Applicant:**

1. Please read all instructions carefully and completely. You are accountable for following all instructions carefully and your application may be rejected if it is incomplete or incorrect.
2. All application documents must be typed, except for notary information, which may be hand-written, and signatures or initials. All pages requiring notarizations and/or signatures must be hand-signed originals.
3. Do not staple, tab, bind, or paperclip any part of the application materials or forms except where instructed to do so.
4. You must answer all questions completely and make answers as specific as possible. You are expected to provide full answers within the body of the application form and/or where specified. You may not state "see attached" or similar, unless the attachment contains additional information not specifically requested in the application form
5. If information becomes available subsequent to the date of your application, you must supplement the application as soon as that information becomes known to you and prior to your admission.